

MINUTES OF THE CORNWALL BOROUGH COUNCIL MEETING  
HELD ON MONDAY, MAY 17, 2022, AT 6:30 P.M.  
AT CORNWALL BOROUGH HALL

Council President Bruce Harris called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

PRESENT

Council President Bruce Harris, Council Vice President Bruce Conrad, Council Pro Tem Ron Ricard, John Karinch, Thomas Burton and Beth Yocum

ALSO PRESENT

Borough Manager Cody Rhoads

ABSENT

Al Brandt and Mark Thomas

PUBLIC

Meeting attendance sheet is attached hereto

PUBLIC COMMENT

There was no public comment

NEW BUSINESS

ADOPT RESOLUTION 2022-8 – ESTABLISH FEES FOR THE ZONING ORDINANCE AND RELATED MATTERS

John Karinch made the motion, seconded by Bruce Conrad, to adopt Resolution 2022-8 to establish fees for the zoning ordinance and related matters. Motion passed.

APPOINT JEFF STECKBECK AS ZONING OFFICER AND JOSH WEABER AS ALTERNATE ZONING OFFICER

There was a discussion about who the borough should use for building permits and commercial inspections. The council would like to get more before deciding at the June meeting.

Bruce Conrad made a motion, seconded by John Karinch, to appoint Jeff Steckbeck as the zoning officer at a rate of \$50 per hour and Josh Weaber as the alternate zoning officer. Motion passed.

Stan Alekna, 732 Aspen Lane, questioned the process for filing a complaint to zoning enforcement and the need for a formal procedure. He felt that there should be a clear understanding of what a person needs to do to file a complaint and how that person would be notified of the resulting investigation.

Cathy Jackson, 310 Spring Hill Lane, felt that there should be a written report filed for a zoning grievance.

### AUTHORIZE SIGNING OF JBT RESOLUTION

Bruce Conrad made the motion, seconded by John Karinch, to authorize signing the resolutions to open the JBT accounts. Motion passed.

### AUTHORIZE SESI TO UPDATE THE STORMWATER MANAGEMENT ORDINANCE

John Karinch made the motion, seconded by Bruce Conrad, to authorize Steckbeck Engineering to update the Stormwater Management Ordinance. Motion passed.

### FIRE COMPANY FEASIBILITY STUDY

Rob Brady and Duane Ober, ROBB Consulting, were in attendance to present the study they recently completed regarding the fire company.

The study focused on five objectives:

- 1) Become community partners with Cornwall Borough
- 2) Ensure adequate staffing for emergency response
- 3) Pursue regional opportunities
- 4) Ensure financial stability for the fire company
- 5) Prepare for career firefighting staffing.

The presentation expanded on and further explained those objectives. The borough and the fire company each have individual items to work on as well certain elements to work on collaboratively.

The study is available to be viewed at the borough office, on the borough website and on the fire company website.

### COMMENTS FOR THE GOOD OF THE ORDER

Mr. Karinch discussed the possibility of having food trucks at National Night Out in August. Council will investigate the idea.

### ADJOURNMENT

With no further business to conduct, Bruce Conrad made the motion, seconded by John Karinch, to adjourn the meeting at 7:57 p.m. Motion passed.

Cody Rhoads  
Secretary