

CORNWALL BOROUGH, LEBANON COUNTY DRIVEWAY PERMIT APPLICATION PROCEDURES

- Applicant obtains copy of Ordinance 1999-1 and a permit application for from the Borough Office.
- Applicant fills out the form, including a description of the work.
- Applicant prepares a sketch of the property showing the lot frontage along the Borough road. The sketch should show the location, width, slope and material of construction (macadam, concrete, stone base, etc.) of the driveway.

The sketch should show existing drainage features along the Borough road, such as swales, pipes, inlets, culverts, etc.

The sketch should show how the applicant will maintain along the road, and how the run-off water from the new driveway will be controlled so it does not run onto the roadway.

- **The application, sketch and the permit fee of \$50, should be sent to the Borough Office. Mailing address is: 44 Rexmont Road, Lebanon, PA 17042. Check should be payable to: Cornwall Borough.**
- The Borough Highway Superintendent will review the application and return the permit to the applicant soon thereafter.

Questions about the application of procedures can be directed to Tom Smith at the Borough Office: Leave message for Tom Smith at 717-274-3436. Office hours 7:00 a.m. to 3:30 p.m.

ORDINANCE NO. 1999-1

AN ORDINANCE OF CORNWALL BOROUGH REQUIRING PAVING OF DRIVEWAYS WITHIN THE DEDICATED RIGHT-OF-WAY ALONG ANY EXISTING OR PROPOSED BOROUGH ROAD; REQUIRING A PERMIT, FEE AND DEPOSIT; PROVIDING FOR RECTIFICATION OF IMPROPER WORK; AND PRESCRIBING PENALTIES FOR VIOLATION.

Cornwall Borough Council hereby enacts and ordains as follows:

SECTION 1: PAVING REQUIRED. For the safety of the traveling public and to prevent deterioration of the public roads, all private, commercial or industrial driveways hereafter constructed or reconstructed shall be paved full width within right-of-way of any existing, proposed or dedicated Borough Road, at least to the extent of the right-of-way.

SECTION 2: PERMIT REQUIRED. Before paving said driveway within said existing, proposed or dedicated Borough right-of-way, the landowner shall obtain a permit for said driveway entrance construction or reconstruction, excluding routine maintenance, pay a permit fee for said permit in the amount of \$50.00 or as fixed by Resolution of said Cornwall Borough Council from time to time and make a deposit to guarantee the performance of said paving in an amount as determined by the Borough Engineer. A permit application shall be submitted by Permittee and is subject to review and approval by the Borough Engineer. The approved permit shall contain provisions and requirements for proper drainage and public safety which shall be binding upon the Permittee.

SECTION 3: FAILURE TO PAVE AS REQUIRED. Should the Permittee fail to construct said driveway paving or fail to construct said driveway paving as required by this Ordinance, the Cornwall Borough Council may require the Permittee to perform said paving or to rectify said paving at the expense of the Permittee or if said Permittee fails to act of rectify, the Cornwall Borough Council may use said Deposit to perform said paving, as required. If upon inspection by the Cornwall Borough Council, the paving has been performed by the Permittee to the satisfaction of the Cornwall Borough Council, the said Deposit shall be refunded to the Permittee.


SECTION 4: PENALTIES. Any person, firm or corporation, who shall fail to obtain a permit before construction or reconstruction of a private, commercial or industrial driveway, shall, upon conviction thereof as a summary offense before the District Magistrate (\$1,000.00) Dollars, and in default of payment, to imprisonment for a term not to exceed thirty (30) days. Each day that a violation of this Ordinance continues shall constitute a separate offense.

SECTION 5: REPEALER. All Ordinance or parts of Ordinances, which are inconsistent herewith are hereby repealed.


SECTION 6: SEVERABILITY. If any sentence, clause, section or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Ordinance.

ENACTED AND ORDAINED by the Council of Cornwall Borough, this 11
day of January, 1999.

CORNWALL BOROUGH COUNCIL

By: 
PRESIDENT

APPROVED:


MAYOR

9. **Driveways.**

A. **Driveways** shall be located as to provide minimum safe stopping sight distance at intersections with streets and shall not be located within any required clear sight triangle in accordance with subsection .5. Access shall be provided to the street of lesser classification when there is more than one street classification involved. **Driveways** shall not interfere with the normal traffic movement or be inconsistent with the design, maintenance and drainage of the street. **Driveway** locations shall be delineated on all plans.

B. Single-family residential **driveways** shall have a minimum width at the street right-of-way of 10 feet and a maximum width at the street right-of-way of 20 feet. The number of **driveway** entrances per dwelling shall be one. The Borough Council may grant additional **driveway** entrances if severe topographic conditions exist and the width of the lot exceeds 150 feet at the street right-of-way.

C. Common **driveways** cannot be proposed in a plan.

D. When a proposed **driveway** has access to an arterial or collector street, the Borough may require the use of a turn-around area to prevent vehicles from backing onto the street.

E. All private **driveways** shall have, for a distance of 30 feet from the street right-of-way, a maximum gradient of 8 percent.

F. **Driveway** grades shall not exceed 15 percent slope. The Planning and Zoning Commission may require paving of **driveways** exceeding 10 percent slope to minimize erosion.