

# CORNWALL BOROUGH

## SEWAGE MANAGEMENT PROGRAM

Each municipality is required by the Department of Environmental Protection to adopt and administer an On-lot Sewage Management Program Ordinance as part of the Act 537 Program. Within these regulations [Pennsylvania Code, Title 25, Chapter 71.73 (b)(2)(i)], it is required that property owners with septic systems have their septic tanks/treatment tanks pumped at least once every three (3) years or whenever an inspection program reveals that the treatment tanks are filled with solids in excess of 1/3 of the liquid depth of the tank or with scum in excess of 1/3 of the liquid depth of the tank.

As a part of this program, the following occurs:

Notices are sent to property owners within the borough when that property is scheduled.

[Within 90 days of receipt of the notice, property owners should:](#)

- Locate and mark the manhole access to the treatment tank, if known.
- Select a pumper/hauler and schedule the treatment tank pumping. Property owners must use a registered pumper/hauler from the approved list of registered pumper/haulers included in their notification letter.
- Pump treatment tank and have pumper/hauler complete the required paperwork – Section II (lower portion) of the report form included in the property owner notification letter.
- If during the pumping process, it is determined that minor or major repairs need to be done to the system, a permit must be secured through the Lebanon County Planning Department (LCPD). See page 3 – [“Sewage Permit Requirements for Repairs and Minor System Modifications”](#).
- Property owners should keep the yellow copy of the report form and the pumper/hauler will retain the pink copy.
- Submit the white copy of the report form to Cornwall Borough along with a thirty dollar (\$30) per lot administrative processing fee. Checks should be made payable to the Cornwall Borough. The fee may be paid by either the property owner or the pumper/hauler.

Property owners desiring exemption from their assigned pumping cycle must request an exemption form from Cornwall and receive written approval of that exemption request. Examples of acceptable exemptions include having had the tank pumped within last year (one year), newly installing a septic system within last year, etc. –

Property owners wishing to use a pumper/hauler not on the approved list should have them contact Cornwall to apply for approval. **Sewage Management Report forms submitted by unregistered pumpers/haulers will not be accepted.**