

MINUTES OF THE CORNWALL BOROUGH COUNCIL
MEETING HELD ON MONDAY, SEPTEMBER 8, 2008 AT
7:00 P.M. IN THE CORNWALL BOROUGH HALL

The meeting was called to order at 7:00 p.m. by Council President Carl Hilton.

PLEDGE OF ALLEGIANCE

PRESENT

Rob Koehler, Don Moyer, Carl Hilton, Raymond Fratini, Steve Lazorcik and Paul Vranesic

PUBLIC

Meeting attendance sheet is attached hereto.

APPROVAL OF MINUTES

Donald Moyer made the motion, seconded by Rob Koehler to approve the minutes from the August 11, 2008 meeting. Motion passed.

PUBLIC COMMENT

Frank Souder, Iron Valley, questioned Council if something could be done about the old Bethlehem Steel Buildings along Iron Valley Drive. Chief Harris informed that the buildings are going to be torn down within the next 40 days.

REPORTS

SECRETARY

A motion was made by Steve Lazorcik, seconded by Rob Koehler to approve the report of the Secretary. Motion passed.

TREASURER

Don Moyer made the motion, seconded by Rob Koehler to approve the report of the Treasurer. Motion passed.

HIGHWAY DEPARTMENT

Steve Lazorcik made the motion, seconded by Raymond Fratini to approve the Highway Department report. Motion passed.

WATER/SEWER DEPARTMENTS

A motion was made by Paul Vranesic, seconded by Steve Lazorcik to approve the Water/Sewer Department reports. Motion passed.

CORNWALL COMMUNITY FIRE COMPANY

Steve Lazorcik made the motion, seconded by Paul Vranesic to approve the Community Fire Company report. Motion passed.

MAYOR

A motion was made by Raymond Fratini, seconded by Don Moyer to approve the report of the Mayor. Motion passed.

CORNWALL BOROUGH PLANNING AND ZONING COMMISSION

Raymond Fratini made the motion, seconded by Rob Koehler to approve the report of the Cornwall Borough Planning & Zoning Commission. Motion passed.

BUILDING PERMIT REPORT

A motion was made by Steve Lazorcik, seconded by Raymond Fratini to approve the Building Permit Report. Motion passed.

RECREATION

Steve Lazorcik informed that the poles have been put in place at the Minersvillage Ballfield to raise the outfield fence. Don Moyer made the motion, seconded by Rob Koehler to approve the Recreation Department report. Motion passed.

EMPLOYEE SAFETY COMMITTEE

Paul Vranesic reported that the Borough Safety Committee has been certified by the Pennsylvania Compensation Rating Bureau and has been approved for a 5% Certified Safety Committee Credit by the Pennsylvania Department of Labor and Industry. Don Moyer made the motion, seconded by Steve Lazorcik to approve the Employee Safety Committee report. Motion passed.

COMMUNITY SAFETY/BOARD OF HEALTH

Don Moyer reported that the Borough will be sprayed for Gypsy Moth in 2009. Don also informed that the Conservation District will not be coordinating the program starting in 2010 and that the County will be looking for a new Coordinator. Steve Lazorcik made the motion, seconded Rob Koehler to approve the Community Safety/Board of Health report. Motion passed.

PROPERTY AND FINANCE

Carl Hilton informed that he will be meeting with Chief Harris on Tuesday to discuss the Police Contract. Don Moyer made the motion, seconded by Paul Vranesic to approve the Property and Finance report. Motion passed.

OLD BUSINESS

OPENING OF BIDS – BALLFIELD LIGHTING

The following bids were opened for lighting of the Minersvillage Ballfield:

<u>Bidder</u>	<u>Base Bid</u>	<u>Alternate I</u>	<u>Alternate II</u>
Stoner Electric	78,500.00	9,200.00	8,735.00
Shannon A. Smith	88,800.00	17,100.00	8,500.00
I and Y Construction	93,600.00	28,000.00	7,495.00
J.B. Electric	71,740.00	14,963.00	4,500.00
G.E. Services	101,341.00	15,942.00	7,941.00

A motion was made by Paul Vranesic, seconded by Raymond Fratini, with Steve Lazorcik abstaining, to refer the three lowest bids to the Engineer and Recreation Committee for review. Motion passed.

CORNWALL HILLS DRIVE – PARKING

Rob Koehler made the motion, seconded by Paul Vranesic to allow 4 additional parking spaces on the north side of Cornwall Hills Drive as recommended by the Planning and Zoning Commission. Motion passed.

NEW BUSINESS

RESOLUTION 12-2008 – KEYSTONE COLLECTIONS GROUP

A motion was made by Don Moyer, seconded by Paul Vranesic to adopt Resolution 12-2008 which approves Keystone Collection Group as collector of the Earned Income Taxes for the Borough. Motion passed.

RESOLUTION 13-2008 – COLLECTION OF DELINQUENT TAXES

Don Moyer made the motion, seconded by Paul Vranesic to adopt Resolution 13-2008 which approves Keystone Collector Group as the collector of delinquent taxes. Motion passed.

LEBANON COUNTY EIT BUREAU/TAX COLLECTION AGREEMENT – KEYSTONE

Don Moyer made the motion, seconded by Paul Vranesic to approve the Lebanon County EIT Bureau Tax Collection Agreement with Keystone. Motion passed.

ORDINANCE NO. 3 – 2008 – BURNING ORDINANCE

A motion was made by Paul Vranesic, seconded by Rob Koehler to adopt Ordinance No. 3-2008. Motion passed.

RESOLUTION 14-2008 – STUDENT COUNCILMAN

Paul Vranesic made the motion, seconded by Rob Koehler to approve the position of Student Councilman. Motion passed.

TRICK OR TREAT

A motion was made by Don Moyer, seconded by Raymond Fratini to have Trick or Treat on October 30, 2008 from 6:00 – 8:00 p.m. Motion passed.

BOLLARD-SHERIDAN SUBDIVISION – TIME EXTENSION

Raymond Fratini made the motion, seconded by Steve Lazorcik to approve a time extension until October 15, 2008 for the Bollard-Sheridan Subdivision. Motion passed.

MINERSCROSSING – LOT #66

Don Moyer made the motion, seconded by Paul Vranesic to have Sam Weiss set up a meeting between the attorneys for Craig Cook and Landmark Builders along with Councils Planning & Zoning Committee, Steve Dellinger and Jeff Steckbeck to see if a remedy for the Cook Driveway problem. Council would like to see meeting set up before September 22, 2008. Motion passed.

CERTIFICATE OF OCCUPANCY – POLICY

A motion was made by Rob Koehler, seconded by Raymond Fratini to send a letter to County Planning asking in the future to not issue a Certificate of Occupancy for a new home until a letter is received from Borough engineer stating that Builder has complied with all Borough Codes. Motion passed.

ADJOURNMENT

Paul Vranesic made the motion, seconded by Steve Lazorcik to adjourn the meeting. Motion passed.

Sincerely,

Steven N. Danz
Secretary